



GREटना GREEN SCHOOL

15 GREटना GREEN DRIVE • MIRAMICHI, NB E1V 5V6 PHONE: 506-778-6099 FAX: 506-778-6143 [HTTP://GREटनाGREEN.NBED.NB.CA](http://GREटनाGREEN.NBED.NB.CA)

January 15, 2018

Dear Parents:

RE: GREटना GREEN CELL PHONE POLICY

This is a reminder of the Cell Phone Policy here at Gretna Green. Cell phones are not permitted, unless directed by teachers, while students are in school, between the hours of 7:50 AM-2:25 PM. If a student brings their cell phone to school, it is to be stored in their lockers at all times. We are asking that any communication between home and students be done through the main office. Please find below the steps that will be taken by staff and administration:

Step 1: Staff will take cell phone and return to the student at the end of the school day.

Step 2: Staff will bring to administration and the student will have a meeting with administration before the phone is returned. (Admin will meet with students by the end of that day)

Step 3: Staff will bring to administration and a phone call will be made home and an adult will have to come in to the school to retrieve it.

The staff at Gretna Green greatly appreciates your continued support with our Cell Phone policy.